



Abstract and Certification Instructions

The Abstract form and the instructions below are intended for the use of all participants in the South Florida Regional Science and Engineering Fair.

Abstracts should be **single-spaced using 12-point type**. Abstracts may not exceed 250 words and must be typed within the predefined area (box).

WRITING REQUIREMENTS

Type the Title of your project (Title Case required), your first, middle and last name, and your school's name on the lines provided. Teams must include all team member names.

Example: *Effects of Marine Engine Exhaust Water on Algae*
Mary E. Jones, Carl F. Haynie, and Eugene Smith
East High School

TIPS ON WRITING

The three most common reasons that a student is asked to rewrite the abstract are:

1. including acknowledgments (this includes naming the research institution and/or mentor with which you were working)
2. describing research not completed by the student participant, and
3. Describing research done in previous years.

Please limit yourself to describing research **you** have done in the current year.

CERTIFICATION

Be sure to answer the five questions at the bottom of the form by marking all appropriate boxes. You will submit this form on line, so by typing your initials and the date in the space provided you do attest to the conditions stated on the form. Upon arriving at the Fair, you will sign your official copy and mount it on your board.

SUBMITTING THE FORM

Once you have typed in all of the information requested you should:

- Use **“SAVE-AS”** and save the form onto your desktop.
- Click on the **SUBMIT ABSTRACT** button on to the right side of the Abstract Heading.
It will open up an e-mail format.
- **Type ABSTRACT** on the Subject Line
- **Attach** your saved Abstract to the e-mail. (Use the paperclip symbol at the top left of the page, browse the desktop and find your saved file and double click on it, or click attach.)
- Click **“SEND”** at the top left side of the e-mail page.
- **Print** a copy for your records from the saved file on your desktop.

THE ABSTRACT ON YOUR DISPLAY BOARD

- Because your Abstract and Certification Form will not be considered an official one until it receives an embossed seal from the Fair's SRC Committee, you must not mount a copy of any abstract on your vertical display board before arriving at the fair.
- You should leave a space on your board (8.5 by 11 inches) for your abstract to be mounted once it has been approved and returned to you at check-in.
- The only Abstract allowed at the South Florida Regional Science and Engineering Fair is the attached Abstract and Certification form.
- The term “abstract” may NOT be used as a title or reference for any information on your vertical display board **except** as a part of displaying the Official Abstract and Certification form.